



*"Where Professionals Buy"*

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29112 Roadside Drive • Agoura Hills • California • 91301-3306  
**Mailing Address:** PO Box 339 • Agoura Hills • California • 91376-0339

## EMPLOYMENT APPLICATION

An Equal Opportunity Employer

### Please Print

\_\_\_\_\_  
Date                      Last Name                      First Name                      Middle

Present Address

\_\_\_\_\_  
Address                      City                      State                      Zip

Permanent Address (if different from present address)

\_\_\_\_\_  
Address                      City                      State                      Zip

\_\_\_\_\_  
Home Phone                      Cell Phone

### Employment Desired

Position for which you are applying: \_\_\_\_\_

How did you hear about us/position: \_\_\_\_\_

### Personal Information

Have you previously applied to, or worked for, Roadside Lumber & Hardware, Inc.?

Yes  No

If yes, when and what positions? \_\_\_\_\_

Do you have any friends or relatives working for Roadside Lumber & Hardware, Inc.?

Yes  No

If yes, state name(s) and relationship:

\_\_\_\_\_  
Name                      Relationship

\_\_\_\_\_  
Name                      Relationship



EMPLOYMENT APPLICATION

Why are you applying for work at Roadside Lumber & Hardware, Inc. ?

\_\_\_\_\_

Are you at least 18 years old? (If under 18, hire is subject to verification of minor's work permit.)

Yes  No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right work in this country?

Yes  No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?  Yes  No

If no, describe the functions that cannot be performed.

\_\_\_\_\_

*(Note: We comply with the Americans with Disabilities Act and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)*

Have you ever been convicted of a felony criminal offense?

Yes  No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

\_\_\_\_\_

\_\_\_\_\_

*(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)*

**Education, Training and Experience**

High School \_\_\_\_\_  Yes  No  
Name Graduated?

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

College/ University \_\_\_\_\_  Yes  No  
Name Graduated?

Degree Received?  Yes  No Type of Degree \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

College/University \_\_\_\_\_  Yes  No  
Name Graduated?

Degree Received?  Yes  No Type of Degree \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_



EMPLOYMENT APPLICATION

Vocational/ Business \_\_\_\_\_  Yes  No  
Name \_\_\_\_\_ Graduated?

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Employment History**

List below all present and past employment starting with your most recent employer. Account for all periods of unemployment. You must complete this section even if attaching a resume. Attach additional pages if necessary.

Name of Employer \_\_\_\_\_ Telephone No. \_\_\_\_\_

Type of Business \_\_\_\_\_ Your Supervisor's Name \_\_\_\_\_

Street Address & City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Weekly Pay \_\_\_\_\_  
From To Starting Ending

Your Position and Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

May we contact this employer for a reference?  Yes  No

Name of Employer \_\_\_\_\_ Telephone No. \_\_\_\_\_

Type of Business \_\_\_\_\_ Your Supervisor's Name \_\_\_\_\_

Street Address & City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Weekly Pay \_\_\_\_\_  
From To Starting Ending

Your Position and Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

May we contact this employer for a reference?  Yes  No

Name of Employer \_\_\_\_\_ Telephone No. \_\_\_\_\_



EMPLOYMENT APPLICATION

\_\_\_\_\_  
Type of Business

\_\_\_\_\_  
Your Supervisor's Name

\_\_\_\_\_  
Street Address & City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

Dates of Employment: \_\_\_\_\_  
From To

Weekly Pay \_\_\_\_\_  
Starting Ending

\_\_\_\_\_  
Your Position and Duties

\_\_\_\_\_  
Reason for Leaving

May we contact this employer for a reference?  Yes  No

Note: Attach additional page(s) if necessary.

List below three persons **not** related to you who have knowledge of your work performance within the last three years.

**References**

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Address & City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
No. of Years Acquainted

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Address & City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
No. of Years Acquainted

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Address & City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
No. of Years Acquainted



EMPLOYMENT APPLICATION

**Please Read Carefully, Initial Each Paragraph and Sign Below**

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Roadside Lumber & Hardware, to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between the Company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment) be conducted by internal personnel employed by the Company. I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above

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Applicant's Signature

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Date Signed