



CHACE BUILDING SUPPLY

A WEALTH OF KNOWLEDGE UNDER ONE TRUSS

Charge Account

SPECIAL ORDER NOTICE TO PROCEED

Signature indicates agreement to the terms and conditions below:

I/we have reviewed and checked document/special order # _____ for correctness of size, quantity, color and/or accessories and hereby authorize Chace Building Supply on my behalf to place such special order as described on said document.

I/we understand that 50% of the order balance is due upon arrival of goods at Chace Building Supply. I/we also acknowledge that receipt of the above special order must be taken and remaining balance paid within 30 days of arrival at Chace Building Supply. Risk of loss shifts to the customer after the pickup deadline.

I/we are aware that once the special order is placed it can't be cancelled, changed or returned. Chace Building Supply takes no responsibility for customer errors or omissions once the Notice to Proceed document has been signed and released.

Customer Signature:

Date:

Print Name:

Phone number:

Email Address:

Cell Phone Number:

Chace Representative Signature:

Chace Building Supply
WOODSTOCK
90 Route 171
PO Box 489
Woodstock, CT 06281
Phone: (860) 928-2747
Fax: (860) 928-7599

Chace Building Supply
WILLINGTON
16 Route 74
PO Box 70
Willington, CT 06279
Phone: (860) 487-6207
Fax: (860) 487-6204

Chace Building Supply
PLAINFIELD
144 Route 14A
PO Box 187
Plainfield, CT 06374
Phone: (860) 564-1161
Fax: (860) 564-1169

Chace Home Decor
PLAINFIELD
624 Route 12
PO Box 187
Plainfield, CT 06374
Phone: (860) 564-2049
Fax: (860) 564-0597